Employee Authorization for Payroll Deduction to Health Savings Account

Use this form to have your employer withhold money from your paycheck and deposit it into your health savings account on a pre-tax basis. I wish to:	
	my deduction Effective date
Section 1: Employee Information	
Name(Last, First, Middle initial)	Social Security number or employee ID
Mailing address	Work phone number
Routing Number 044210403	HSA ACCOUNT NUMBER: On file
Section 2: Calculate Your Maximum HSA Contribution Use the worksheet below to determine how much you can contribute to your HSA in 2021. Individual HSA Family HSA	
Maximum amount that can be put in your HSA for 2021: \$3,600	Maximum amount that can be put in your HSA for 2021: \$7,200
Are you age 55 or older? If NO, write \$0. If YES, write \$1,000.	Areyou age 55 or older? B If <i>NO</i> , write \$0. If <i>YES</i> , write \$1,000 \$ _
C Howmuch your employer will contribute in 2021: \$1,344	Howmuchyouremployerwill contributein 2021: \$2,688
D $A+B-C=$ \$ This is the most you can contribute in 2021.	D $A+B-C=$ \$_ This is the most you can contribute in 2021.
If your contributions exceed the amount in D, you risk paying IRS tax penalties. If you are submitting a midyear change, be sure to include any amounts you have already contributed in 2021.	
Section 3: Calculate Your Per-paycheck HSA Contribution Total from D: Total from D:	
Number of paychecks to December 1 (this is the number of pays left from current effect date)	Number of paychecks to December 1 E (this is the number of pays left from current effect date)
$F \qquad D \div E = \qquad \qquad S_{-}$ This is the most you can contribute per paycheck	$ F D \div E = \qquad \qquad 5 \qquad \qquad \qquad $ This is the most you can contribute per paycheck.
Amount you elect to contribute to your HSA per paycheck (can be any amount up to or less than F): \$ _	Amount you elect to contribute to your HSA per paycheck (can be any amount up to or less than F): \$_
Section 4: Employee's Signature Required	
By signing this form, I am requesting that payroll deductions be started or changed as shown in Section 3 above and agree to the preceding terms. I understand there are maximum limits I can contribute to my HSA per IRS rules and I may be liable for tax penalties if I exceed this amount.	
Employee's signature	Date

The Board contributions will be paid in three installments: January, June and August.