



Chillicothe City School District
Bullying Protocol

1. Bullying (Defined):

Bullying is defined as harassment, intimidation or other behavior whether intentional, written, verbal or other physical act exhibited toward another particular student more than once which causes mental or physical harm and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student. (ORC 3313.666)

Bullying will not be tolerated at school or at school events on or off campus of any of the Chillicothe City School buildings. Acts of bullying are to be reported and investigated and proper disciplinary action and notification is expected to occur in all cases. The district shall respond in timely fashion and in such a way as to minimize the harmful effects of bullying.

2. When an act or condition of "bullying" occurs students and/or parents are expected to report the incident to an administrator or staff member of the school.
3. Staff and school volunteers are obligated as mandatory reporters to report the incident to the principal in a timely fashion utilizing the typical Disciplinary Referral process.
4. The principal shall investigate the incident within one school day of the incident being reported to them. Should the principal decide that the incident is "bullying" as established by the definition of "bullying" he/she shall follow a mandated set of protocols aimed at protecting the victim, notifying parents, and determining disciplinary action against the perpetrator of the bullying.
5. The principal shall attempt to call the parents of the victim and provide them with information regarding the incident. A letter will then be sent to the parents of bullying victims (Bullying Victim Notification). Parents shall be given access to written reports regarding the incident as required by law.
6. The principal shall develop a strategy for protecting the victim from additional bullying AND from retaliation for reporting bullying. The strategy shall be recorded and monitored to ensure the safety of the victim.